

JOINT WASTE DISPOSAL BOARD

NOTICE OF MEETING

THURSDAY 16 DECEMBER 2010

TO: ALL MEMBERS OF THE JOINT WASTE DISPOSAL BOARD

You are invited to attend a meeting of the Joint Waste Disposal Board on **Thursday 16 December 2010 at 6.30 pm** in the Function Room, Fifth Floor, Easthampstead House, Town Square, Bracknell. An agenda for the meeting is set out overleaf.

Mark Moon
Project Director

Members of the Joint Waste Disposal Board

Bracknell Forest Council:	Councillor Mrs D Hayes Councillor McCracken
Reading Borough Council:	Councillor W Swaine Councillor T Stanway
Wokingham Borough Council:	Councillor R Stanton Councillor G Cowan

EMERGENCY EVACUATION INSTRUCTIONS

If you hear the alarm:

- 1 Leave the building immediately**
- 2 Follow the green signs**
- 3 Use the stairs not the lifts**
- 4 Do not re-enter the building until told to do so**



If you require further information, please contact: Jemma Durkan
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JOINT WASTE DISPOSAL BOARD
Thursday 16 December 2010 (6.30 pm)
Function Room, Fifth Floor, Easthampstead House, Town Square, Bracknell.

AGENDA

	Page No
1. APOLOGIES FOR ABSENCE	
2. APPOINTMENT OF VICE CHAIRMAN	
3. DECLARATIONS OF INTEREST Members are required to declare any personal or prejudicial interests and the nature of that interest, in respect of any matter to be considered at this meeting.	
4. MINUTES - 21 SEPTEMBER 2010 To approve as a correct record the minutes of the Joint Waste Disposal Board held on 21 September 2010.	1 - 6
5. URGENT ITEMS OF BUSINESS To notify the Board of any items authorised by the Chairman on the grounds of urgency.	
6. PROGRESS REPORT To inform the Board of progress since the last meeting.	7 - 18
7. JOINT WASTE DISPOSAL USER SATISFACTION SURVEYS To inform the Board of the results of two user satisfaction surveys.	19 - 36
8. JOINT WASTE DISPOSAL WORK PROGRAMME To adopt the proposed Work Programme.	37 - 40
<u>Reports Containing Exempt Information</u>	
9. RISK REGISTER To note the updated Risk Register.	41 - 46